

# Paarl Muslim Jamaa' AGM 2017

## Summary of Core Administration Reports



### Financial Summary

#### INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2016

		2016 R	2015 R
<b>INCOME</b>	▲ -3.2%	807 113	834 174
Mosque collections	▲ 2.1%	302 946	296 834
Rent received	▲ 3.5%	199 914	193 153
Eat and treat	▲ 14.8%	103 077	89 820
Stop- & Debit orders	▼ -3.8%	89 155	92 679
Other income	▼ -31%	112 021	161 688
<b>LESS: EXPENSES</b>	▲ 7.9%	1 170 838	1 085 393
Salaries & Bonuses	▼ -4.4%	544 035	569 126
Maintenance, repairs & cleaning	▲ 82.5%	176 220	96 541
Electricity, water & rates	▲ 7.8%	170 673	158 343
Vehicle expenses	▲ 0.9%	41 590	41 226
Other expenses	▲ 8.2%	238 319	220 158
<b>SURPLUS / ( DEFICIT ) FOR THE YEAR (EXCL FESTIVAL)</b>		<b>(363 726)</b>	<b>(251 220)</b>
Add: Festival income		875 088	607 181
<b>SURPLUS / ( DEFICIT ) FOR THE YEAR (INCL FESTIVAL)</b>		<b>511 362</b>	<b>355 961</b>
<b>MONTHLY SURPLUS / ( DEFICIT ) - EXCL FESTIVAL</b>		<b>(30 310)</b>	<b>(20 935)</b>
<b>MONTHLY SURPLUS / ( DEFICIT ) - INCL FESTIVAL</b>		<b>42 614</b>	<b>29 663</b>

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### Completed / In-progress (IP)

- Festival 2017
- 12 of 13 Employees have contracts in place
- Functional Operation Committee “dagbestuur”
- Upgraded bathrooms and staircase
- Fix retainer wall
- Upgrade Mayiet washroom (IP)
- Al-Azhar Independence (IP)
- Implementation of water saving methods (IP)
- CWP workers program (IP)
- Letterheads/minutes saved in central administrators office for safe recordkeeping
- Upgrade sound in ladies section
- Replaced exterior speakers
- Stage tiling in basement
- Internet access reconnected including wiring
- Analysis of Education system including proposals
- Relationship with De Perel safe house re drugs awareness and support
- Finance policies incl payroll

### Outstanding (OS)

- Provide annual budget to sub-committees
- MOU: Sanzaf, VOC, RIWA, BIC, Private Madaris, etc
- Constitutional changes
- Finalize plans for Erf next to masjid
- Effective subs collection process
- Community Census
- Complete Policies/procedures incl lease agreements
- Clarity of roles and effective employee performance measurements and controls
- Cooling and TV for ladies section
- Converting Breda street hall for rental income
- Development of Frans street property to create sustainable rental income
- Jamaa hearse
- Coordination between Mahad, Private and foreign madaris
- Implementation of madrassa survey results
- Establish budgeting to support family support services i.e. counselling, frail care, house visits, etc

**IP = decision taken but not fully implemented**

**OS = recommendations made but decision pending**

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### Critical Issues

- Monthly shortfall of R26,356 (excl festival income)
- Overheads and Expense (must reduce)
  - Effective utilisation of staff complement
  - Move towards green building
- R29,613 lease paid for unutilised erf
- Masjid vs Mosque Committee?
- How do we incorporate foreigners into community?
- Jamaa combi must be replaced asap (unreliable)
  - also not available during janazas
- Madrassa attendance
- Community involvement in jamaa activities/events
- Poor payment of subs
- Masjid complex 27 years old (should budget maintenance accordingly)
- Require greater emphasis on revert education
- Character, commitment and competence of office bearers and employees
- Unity – how do we reconnect our hearts?